

Alfonso Carrasco Villanueva IV

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Career Objectives

Solutions oriented professional, An extremely dedicated individual with more than 10 years of experience in Information Technology Systems Administration specialized in handling servers, Dedicating time and efforts to achieve timeline of the projects, Ensuring the company Infrastructure and IT properties are well secured, monitored and active 24/7/365, Solidarity for the Company's Improvement and Technological development, top quality service for the improvement of the Company's processes and business growth.

Career Experience

ComWorks Incorporated, Quezon City - Head Office

Jr. Systems Administrator/IT Officer

From: March 16, 2023 – To: July 26, 2023

- Administration & Management of Microsoft Office 365 (Sharepoint, Apps, Azure Portal)
- Administration & Management of Linux Hosting with WHM and cPanel
- Administration & Management of VMWARE ESXi (4 Different VM Servers)
- Administration & Management of PROXMOX Server Virtualization (Linux Open Source VE)
- Administration & Management of Pi-Hole Linux DNS Server and Firewall (Linux Open Source)
- Administration & Management of UrBackup Backup Manager (Linux Open Source)
- Network Cable Optimization/LAN Link Connection.
- Connectivity to Server Shared Files and Folders.
- Troubleshooting basic technical issues, Installations of applications and anti-virus.
- Server Room Temperature Check-up and Server Health Check-up.
- Documentation of Procedures for Activity and Services made.
- Providing Technical Support and Assistance to other Branches/Business Affiliates.
- Mikrotik Firewall Monitoring and VPN Administration.
- Deployment of New Network & Systems, Websites and Domain Names Realtime Uptime and Downtime Monitoring for Reporting and Cascading purposes.
- Administration & Management of QNAP NAS Appliance and TrueNAS (Linux Open Source)
- Server Uptime Full Time Monitoring and Reporting
- Administration & Management of Routers/Switches such as MikroTik, Cisco 4507-XE

New San Jose Builders Incorporated, Quezon City - Main Office
IT Technical Assistant/Jr. Systems Administrator

From: June 27, 2022 – To: March 15, 2023

- Administration & Management of Organization Active Directory, Forest/Domain Name.
- Administration & Management of Microsoft Sharepoint, Microsoft Office 365 for Business.
- Patching, monitoring and updating new software versions of Centralized Managed Anti-Virus Server.
- Creation of New Employees Accounts, Password Reset and Unlocking of Accounts in Active Directory.
- Assisting Microsoft Dynamics AX Remote and Live Users, Installation & Support to Sophos VPN Users.
- Providing support to end-users related to Printer Connectivity and Software issues.
- Network Cable Optimization/LAN Link Connection.
- Connectivity to Server Shared Files and Folders.
- Troubleshooting basic technical issues, Installations of applications and anti-virus.
- Server Room Temperature Check-up and Server Health Check-up.
- Documentation of Procedures for Activity and Services made.
- Providing Technical Support and Assistance to other Branches/Business Affiliates.
- Sophos Firewall Monitoring and VPN Administration.
- Deployment of New Network & Systems, Websites and Domain Names Realtime Uptime and Downtime Monitoring for Reporting and Cascading purposes.
- PRTG Paessler Network Monitoring Tool Administration and Management.
- eScan Corporate Anti-Virus Console Administration.

Xtera Outsourcing Management Incorporated, Pasig City, IT Assistant/IT Officer

From: April 14, 2014 – To: June 27, 2022

- Administration of Systems & Management of CRM databases for multiple campaigns, providing efficient and reliable backup redundancy, real-time checking of database's health and integrity to prevent data loss.
- Providing Immediate and 24/7 support for different departments.
- LAN/WAN/DHCP/DNS Administration & Management
- Plesk Obsidian & Onyx Version, Server Administration & Management
- Vonage Business (VOIP) Administration & Management
- Skype & Zoom Meetings Administration & Management
- Basic Linux (CentOS) Server Administration & Management
- Windows Server 2012 R2 Administration & Management
- Implementation of network policy, restrictions to access from unnecessary websites, Firewall management for malware prevention, and systems intrusions.
- Login Access & Credentials /Accounts Creation for End-Users/Employees.
- Google Suite Administration & Management Creation of Google User Accounts & Drive Administration
- Vesta Control Panel Deployment Administration & Management
- Prestashop and CWP (CentOS Web Panel) Deployment and Administration
- OnlyOffice Document In-House Server & Community Server Portal Deployment Administration & Management
- Web Server Hosting management, Email plans, and In-House Email server Deployment & Management.
- Website development, e-Commerce deployment.
- Real-time support to clients' providing reliable solutions such as cost-cutting for company necessities.
- Vendor Provider handling such as: (Internet Service Provider, Web & Dedicated Server Hosting)

World Health Organization N.G.O, United Nations Taft Avenue – Data Encoder

From November 2013 to March 2014

- Reporting to Registry Department for Inbound and Outbound Mails.
- Packing of Vaccines and Mails for Outbound.
- Volunteer to Tacloban during Hurricane Ondoy.
- Regional Directors Office Confidential Documents Project.
- Library Office & Archiving Projects.

Quantium Solutions (International Logistics Company), Paranaque - Data Encoder

From September 2013 to November 2013

- Dispatcher of mails and parcels for delivery
- Generating reports of delivery status for auditing.

Education

Datamex Institute of Computer Technology
Computer Programming – Systems & Web Developer

Career & Character References

Richard Barangan, ComWorks Incorporated. – IT Manager

Contact Information: +63 998 590 8409

Erwin Del Rosario, Xtera Outsourcing Management Inc. – IT Manager

Contact Information: +63 917 591 4491

Jeffrey C. Gapac, New San Jose Builders Incorporated – IT Infrastructure Manager

Contact Information: +63 943 4052 366

Erick Jude Bato, New San Jose Builders Incorporated – Tech Support Supervisor & Sr. Sys. Ad.

Contact Information: +63 921 0166 253

Training Certificate of Participations Organized by Styava - A Microsoft Partner

1. November 18, 2022 - AZ-500: Microsoft Azure Security
2. December 03, 2022 - Getting Started with Azure Data Factory
3. December 07, 2022 - Azure Networking
4. December 21, 2022 - Apache Dolphin Scheduler on Azure
5. December 30, 2022 - Web Assembly and Python
6. January 14, 2023 - Windows Server 2019 / 2022 Administration
7. January 26, 2023 - Azure Administrator Associate

Training Certificate by Fortinet Training Institute - Certification Program

1. February 10, 2023 - February 10, 2025 - NSE 1 (Network Security Associate L1)
Certification Validation Number: TeCPyqgZxs
2. February 10, 2023 - February 10, 2025 - NSE 2 (Network Security Associate L2)
Certification Validation Number: 2KyyS62gmy
3. February 12, 2023 - February 12, 2025 - NSE 3 (Network Security Associate L3)
Certification Validation Number: Cb0zHKRRLR

https://training.fortinet.com/mod/customcert/verify_certificate.php